

Exhibitor Order Forms Now On-line

2009

Now you can order your Direct Energy Centre Exhibitor Booth Services quickly and easily on-line! Please have a valid credit card available to complete your transaction.

Every order will receive an e-mailed confirmation sent directly to your computer summarizing each item, the cost and applicable taxes for your records.

HERE IS YOUR LOG-IN INFORMATION:


Show: IDEX/Neocon Canada
Show Dates: September 24 – 25, 2009

ADVANCE RATE DUE DATE:

Wednesday September 9, 2009.

SHOW PASSCODE: 3485IID9 *Note: the password is a combination of numbers and letters. Refer to the guide below.*

3	4	8	5	I	I	D	9
Numeric	Numeric	Numeric	Numeric	Alpha	Alpha	Alpha	Numeric



Directions:

Log-on to the Direct Energy Centre website at www.directenergycentre.com

Click on the "Exhibitor Services tab on the Home page
Use your unique Show passcode, as shown above to gain access to our forms.

Questions? E-mail the Exhibitor Services Department at exhibitorservices@directenergycentre.com or call us at 416-263-3064 during regular business hours.

We'd be pleased to assist you!



An Exhibition and Convention Centre

Exhibition Place, 100 Princes' Blvd.
Toronto, Ontario, Canada M6K 3C3
Tel: (416) 263-3064
Fax: (416) 263-3069

Web: www.directenergycentre.com

1. PAYMENT in Canadian Funds or credit card must accompany all orders PRIOR to delivery of services in accordance with the applicable rate schedule. No service(s) will be provided without payment in full. NO EXCEPTIONS.
2. Exhibitor parking is available at no additional charge at designated lots only (and subject to availability) during move-in.
3. Exhibition Place is not responsible for theft, loss or damage to vehicle or contents while parked on any Exhibition Place property. Charges are for use of parking space only. Cars are parked at owner's risk.
4. Only authorized parking is permitted on Exhibition Place property. Unauthorized vehicles are subject to tag and tow bylaws.
5. Exhibitor Parking Pass must be displayed on the dashboard of vehicle as proof of payment whenever the vehicle is parked in Exhibition Place parking lots.
6. All Exhibitor Parking Passes are non-transferable and solely personal to the individual that the Pass was issued to.
7. Exhibition Place reserves the right to revoke any Exhibitor Parking Pass at its discretion.
8. All Exhibitors must park in the designated lot indicated on the pass.
9. Exhibition Place reserves the right to alter the designated lots.
10. Exhibitors will be held responsible for any/all damages to parking control equipment and/or parking infrastructures caused by themselves or their vehicle.
11. Bus/trailer or camper RV parking is permitted in designated lots only.
12. No overnight parking is permitted.
13. Rates quoted include all applicable taxes (GST&PST).
14. Cancellation of prepaid orders will result in a \$10.00 administration fee. Prepaid orders NOT picked up during move-in or first day of event will be refunded less \$25 administration fee.
15. Orders can be picked up at the **Exhibitor Services show floor office** during move-in of the show/event.
16. Payment in Canadian funds at time of order. Accepted payment is cash, cheque and credit cards. Personal cheques must be certified.
17. **DISCLAIMER:** Exhibition Place will not be responsible for any labour strikes, accidents, fires, an Act of God or delays beyond our control, including power surges, spikes or loss of power.
18. **NON-DISCLOSURE:** Customer Account information will not be disclosed to third parties without your consent except as permissible by law and our policy.

